

For the 2017-2018 school year, we will be re-enrolling our current students and accepting new student registrations for Kindergarten – 8th grade during a **Priority Registration Period**. The priority registration period will begin ***Wednesday, March 1, 2017 and continue through Wednesday, March 22, 2017.***

Upon receipt of **all** required forms in either the Re-Enrollment Packet or the New Student Registration Packet and payment of the family \$100 registration fee, a student's registration priority classification will be determined based on the following system outlined below:

1. Current students of Saint Elizabeth Ann Seton Catholic School for the 2016-2017 school year will have the first priority of class placement for the 2017-2018 school year.
2. Once current students are placed in a class, for any grade that has openings, an active parishioner of St. Elizabeth Ann Seton parish will have the next priority for class placement for the 2017-2018 school year.
3. After active St. Elizabeth Ann Seton parishioners are placed in a class, for any grade that has openings, a student whose parents are actively involved in another parish will be placed next in a class for the 2017-2018 school year.
4. If after class placement of priority classification #1, #2, & #3 students, there are openings in any grade, non-Catholic students will be placed in a class for the 2017-2018 school year.

*Beginning Thursday, March 23, 2017 registration becomes **Open Registration**.* Students will be enrolled in the order that their re-enrollment or new student registration forms are received. NO priority classification will be given to class placement in grades where there are openings.

Please look over the information and return all enclosed forms (*5 Forms ~ **Family Re-Enrollment, Tuition Commitment & Financial Agreement, Parish Sponsorship Application, Time & Talent and Pledge Card***) to the **school office ASAP but no later than Wednesday, March 22, 2017** to secure your student's re-enrollment for the 2017-2018 school year!



Saint Elizabeth Ann Seton Catholic School
10650 Aboite Center Road • Ft. Wayne, IN 46804 • 260-432-4001

February 22, 2017

Dear Parents:

Thank you for choosing to send your child(ren) to Saint Elizabeth Ann Seton Catholic School!

The Saint Elizabeth Ann Seton Catholic School Board has recommended to the St. Elizabeth Ann Seton Church Finance Council the tuition rates for the upcoming 2017-2018 school year. The Church Finance Council and Father Dave have approved the recommended increase of \$150.00 per student or a monthly increase ranging from \$12.50-\$15.00 per student (based on 12 or 10 monthly payments). This tuition increase is due to diocesan teacher salary increases. Once again we will offer a tiered tuition structure for active St. Elizabeth Ann Seton Church parishioners. Fees are NOT included in the tuition rates, but will be assessed separately per student. The student fees are not increasing and will remain the same as last year at \$335.00 per student. We will continue to work on marketing strategies to bring new students to Saint Elizabeth Ann Seton Catholic School!

In 2017-2018, for families attending Saint Elizabeth Ann Seton Catholic School who are not active parishioners of St. Elizabeth Ann Seton Church, the non-parishioner tuition rate has been set at \$6,170. Fees are NOT included in the non-parishioner tuition rate, but will be assessed separately per student.

The difference between the active parishioner tuition rate and the actual cost is made up through Parish support and donations. For some families the parishioner rate is all they can pay, this is understood and appreciated. However, for other families the possibility of paying more towards the actual cost or paying the actual cost is a viable option. We ask that you prayerfully consider this option and indicate any additional donation on your **Tuition Commitment & Financial Agreement Form** (green paper) which is enclosed. Any additional donation over and above the active parishioner tuition rate is tax deductible.

Active Parishioner Tuition Rates:

St. Elizabeth Active Parishioner Tuition	Total Family Tuition	Monthly - 10 Payments
1 Child	\$4,138	\$413.80
2 Children	\$6,747	\$674.70
3 Children	\$8,730	\$873.00
4 Children	\$10,209	\$1,020.90
5 Children	\$11,453	\$1,145.30
6 Children	\$12,698	\$1,269.80

- **Non-Parishioner Tuition Rate is \$6,170/student.**
- **The fees per student are \$335.00 (this includes \$200 book fee, \$100 technology fee & \$35 diocesan student insurance)**
- **If you have a student in the 8th grade there is an additional fee of \$250.00/student which covers the cost of Leadership Camp, Confirmation Rally, and 8th Grade Retreat.**

If after reviewing the above tiered tuition structure and cost of fees, you feel your family will need additional financial assistance and you are an active St. Elizabeth Ann Seton Church parishioner, assistance is available from the parish. You MUST apply **online through FACTS Grant and Aid** (see procedures on page 3). The deadline for completing your financial assistance application online is **May 15, 2017**. Our financial assistance committee will review all applications and award the additional parish assistance during the month of June 2017.

All St. Elizabeth Ann Seton Church families who want to be considered for the Active Parishioner (guidelines defined on pages 4 & 5 of the Parent/Student Handbook) tuition rate **must** complete the enclosed *Parish Sponsorship Application form, the Time & Talent form and Pledge card*. An envelope is included for you to return **all 3** completed forms to the school office with your registration paperwork. The school office will forward the sealed envelope to the parish office for consideration of the active parishioner tuition rate. If all 3 forms are not returned as part of your registration, you will not be considered for the active parishioner tuition rate and will receive the non-parishioner tuition rate of \$6,170 per student. *Please mark option "A" on your Tuition Commitment & Financial Agreement form if this situation applies to your family.*

If you are an active parishioner of another Church who will be supporting your child(ren) to attend Saint Elizabeth Ann Seton Catholic School, your Pastor will be required to sign and complete a Parishioner Sponsorship Verification Form. This form will be sent directly to your pastor and must be returned to the school office no later than July 1, 2017 to receive the Parishioner tuition rate; otherwise you will be charged the Non-Parishioner tuition rate of \$6,170 per child. *Please mark option "C" on your Tuition Commitment & Financial Agreement Form if this situation applies to your family.* The school office will then mail the required form to your pastor to complete, sign and return.

As always, we will apply various scholarships - Indiana School Choice (vouchers), NE Indiana SGO, Rooney Entrepreneurial Family Scholarship, Diocesan Large Family Fund Award and SCRIP rebate credit to help offset the cost of tuition. Obviously, the application of scholarship awards, SCRIP rebate credit and Parish Financial Assistance towards tuition will result in varying final costs.

All families must fill out the **TUITION COMMITMENT & FINANCIAL AGREEMENT FORM** (green paper) found in this packet. Please read the form thoroughly and on page 1 mark any and all indicators, "A-G", that may apply to your family. On page 2 please select which payment plan option you will be using to pay your tuition for the 2017-2018 school year. This form **must** be completed and returned with your Family Re-Enrollment Form to complete your registration for the 2017-2018 school year.

The following page of this letter explains the tuition payment options, use of SCRIP rebate credits, the financial assistance process, and financial assistance application deadlines.

Thank you for the sacrifices you make to provide this Catholic education for your child(ren). This gift of Faith, which you share with your children, is the greatest gift you can give after the gift of life. Know that you and your family are remembered in our prayers daily.

Sincerely in Christ,



Father Dave Voors
Pastor



Miss Widner
Principal

Reminder: Please complete the Re-Enrollment packet (Includes 5 Forms ~ **Family Re-Enrollment, Tuition Commitment & Financial Agreement, Parish Sponsorship Application, Time & Talent and Pledge Card**) and return to the school office **ASAP but no later than March 22nd**.

TUITION PAYMENTS FOR 2017-2018

Pay in Full:

1. Cash, check, money order, cashier check, or credit card by Tuesday, August 8, 2017
2. Please come to Registration Day on Monday, August 7th (new families and their mentors only) 5:00-7:30 PM or Tuesday, August 8th (all families) 8:00 AM-1:00 PM; 4:00-7:00 PM

Pay Partial Payment:

1. Cash, check, money order, cashier check, or credit card by Tuesday, August 8, 2017
2. Please come to Registration Day on Monday, August 7th (new families and their mentors only) 5:00-7:30 PM or Tuesday, August 8th (all families) 8:00 AM-1:00 PM; 4:00-7:00 PM
3. Set up a FACTS account (if you do not already have one) for the remaining balance due
4. Instructions included on the Tuition Commitment & Financial Agreement Form or please see Geanine Morgan at the School Office gmorgan@seascsfw.org for assistance
5. Payments will be made by electronic debit from your checking or savings account through a FACTS account

Bi-Annual Payment:

1. First payment August, 2017
2. Second payment January, 2018
3. Set up a FACTS account (if you do not already have one)
4. Instructions included on the Tuition Commitment & Financial Agreement Form or please see Geanine Morgan at the School Office gmorgan@seascsfw.org for assistance
5. Payments will be made by electronic debit from your checking or savings account through a FACTS account

Monthly Payments:

1. 10 or 12 equal payments
2. Set up a FACTS account (if you do not already have one)
3. Instructions included on the Tuition Commitment & Financial Agreement Form or please see Geanine Morgan at the School Office gmorgan@seascsfw.org for assistance.
4. Payments will be made by electronic debit from your checking or savings account through a FACTS account

SCRIP Rebate Credits:

1. Notification of SCRIP rebate credit earned will be given to the school by July 1, 2017.
2. The tuition credit will then be deducted from your tuition balance due/monthly payments.

FINANCIAL ASSISTANCE PROCESS—Application must be completed online through FACTS Grant & Aid by May 15, 2017

- Financial assistance is available to Active parishioners of St. Elizabeth Ann Seton Church.
- There is a Parish Financial Assistance Committee that reviews, in confidence, all applications.
- The Pastor will have final determination of the amounts awarded and will notify the tuition administrator of the remaining amount of tuition that will be paid by those families receiving assistance funds.
- All financial assistance applications are completed **online through FACTS Grant and Aid.**
 - **How to Apply:** Please go to our school website www.seascsfw.org and click on the "FACTS" graduation cap at the top right of the home page. You will then need to click on the link to register for FACTS. If you have an existing FACTS account, please log in and then at the welcome page, to the right of your name, click on the question in blue "Trying to apply for Aid?" If you do not have a FACTS account you will need to set up an account first, and then select to apply for Aid.
 - All applications must include the parents' 2016 Federal Income Tax form (1040) and W-2 forms.
- Families who receive additional Parish financial assistance will be notified in June 2017 of the amount granted, and an adjustment will be made to the tuition balance due/monthly payments.



Saint Elizabeth Ann Seton Catholic School
 10650 Aboite Center Road
 Fort Wayne, Indiana 46804
 (260)432-4001

Family Re-enrollment for the 2017-2018 School Year

 Family Name

 Parent's Name(s)

 Street Address

 City, State, Zip

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Email Address: _____ Parish: St. Elizabeth Ann Seton Other _____

Please PRINT the name of your child/children that you are re-enrolling to attend Saint Elizabeth Ann Seton Catholic School for the 2017-2018 school year.

 Student #1 Name (First, Middle, Last)

 Date of Birth

 Sex

 Grade (Next School year)

Has this student ever received an *Indiana School Choice Scholarship*? Yes No or an *SGO*? Yes No

 Student #2 Name (First, Middle, Last)

 Date of Birth

 Sex

 Grade (Next School year)

Has this student ever received an *Indiana School Choice Scholarship*? Yes No or an *SGO*? Yes No

 Student #3 Name (First, Middle, Last)

 Date of Birth

 Sex

 Grade (Next School year)

Has this student ever received an *Indiana School Choice Scholarship*? Yes No or an *SGO*? Yes No

 Student #4 Name (First, Middle, Last)

 Date of Birth

 Sex

 Grade (Next School year)

Has this student ever received an *Indiana School Choice Scholarship*? Yes No or an *SGO*? Yes No

 Student #5 Name (First, Middle, Last)

 Date of Birth

 Sex

 Grade (Next School year)

Has this student ever received an *Indiana School Choice Scholarship*? Yes No or an *SGO*? Yes No

 Student #6 Name (First, Middle, Last)

 Date of Birth

 Sex

 Grade (Next School year)

Has this student ever received an *Indiana School Choice Scholarship*? Yes No or an *SGO*? Yes No

Parent Signature _____ Date _____

My child/children _____ will not be returning to Saint Elizabeth Ann Seton Catholic School next year. Reason for transfer: _____

<p>**Please attach a \$100.00 non-refundable check with this registration form. Make checks payable to <u>Saint Elizabeth Ann Seton Catholic School</u></p>	Office use only:							
	Ck# _____	Date _____		SCS	Y	N	SGO	Y



Tuition Commitment & Financial Agreement Form

This form **MUST** be completed & signed as part of the registration process.

Name of Person(s) Responsible for Payment

Phone Number(s)

Student Information:

Name (first & last)	Grade	Name (first & last)	Grade	Name (first & last)	Grade
Name (first & last)	Grade	Name (first & last)	Grade	Name (first & last)	Grade

Parishioner Tuition Rates:

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- **Non-Parishioner Tuition Rate is \$6,170/student.**
- **The fees per student are \$335.00** (this includes \$200 book fee, \$100 technology fee & \$35 student insurance)
- **If you have a student in the 8th grade there is an additional fee of \$250.00/student which covers the cost of Leadership Camp, Confirmation Rally, and 8th Grade Retreat.**

Tuition Rate - Please check the statement which applies for your family:

- A. I am an active parishioner of St. Elizabeth Ann Seton Church. I understand that I must complete the 2017-2018 Parish Sponsorship Application and Stewardship Forms (Time & Talent Form & Pledge Card) in order to be considered for parish sponsorship. I understand that failure to complete these forms will result in my family not being considered for parish sponsorship. If I do NOT receive parish sponsorship then I understand that I am enrolling my child(ren) at the non-parishioner tuition rate of \$6,170.
- B. I am NOT an active parishioner of St. Elizabeth Ann Seton Church and I understand that I am enrolling my child(ren) at the non-parishioner tuition rate of \$6,170.
- C. I am an active parishioner of another Church who will be supporting my child(ren) to attend Saint Elizabeth Ann Seton School. I understand that my Pastor must complete and sign the Parishioner Sponsorship Verification Form that will be mailed to him in order to receive the parishioner tuition rate, otherwise I understand that I am enrolling my child(ren) at the non-parishioner tuition rate of \$6,170 per child.

Reductions to Tuition/Fees - Please check below ALL situations that are applicable to your family:

- D. I am applying for an Indiana School Choice Scholarship (voucher) – available for families meeting income requirements who have already received a voucher, who have been in a public school for at least the past year, or who were recipients of a grant from the Scholarship Granting Organization of Northeast Indiana (SGO) in a previous year. Most recent tax information is required.
- E. I am applying for a grant from the Scholarship Granting Organization of Northeast Indiana (SGO) - available for families meeting the income requirements with a student(s) entering kindergarten-8th grade. An application must be completed online through FACTS Grant and Aid by May 15, 2017**.
- F. I am applying for the Diocesan Large Family Fund – Assistance available to families with 3 or more children entering kindergarten-12th grade. An application must be completed online through FACTS Grant and Aid by May 15, 2017**.
- G. I anticipate needing more Parish financial assistance than will be available from the sources listed above and have or will be completing an application through FACTS Grant and Aid by May 15, 2017**.

****REMINDER - May 15, 2017 is the deadline for FACTS Grant and Aid applications to be completed online.**

After all scholarships and assistance awards have been applied, please check below which plan(s) you agree to follow for payment of your tuition/fees balance for the 2017-18 school year.

NOTE: If choosing option "B", you must also complete the information in option "C" or "D".

_____ (A.) I/We plan to **pay our tuition/fees in full** on or before August 8, 2017

_____ (B.) I/We plan to **pay a partial payment of our tuition/fees** by August 8, 2017 in the amount of \$_____, the balance will be in monthly payments using FACTS.

_____ (C.) I/We plan to pay the full cost of our tuition/fees in **monthly payments and are already signed up for FACTS** and want to continue to use this option.

Please check the option you would like to use - *Your account will stay the same if there is no preference indicated:*

_____ 2 payment plan, beginning in August & January. \$10 yearly activation fee.

_____ 10 payment plan, beginning in August & ending in May. \$41 yearly activation fee.

_____ 10 payment plan, beginning in September & ending in June. \$41 yearly activation fee.

_____ 10 payment plan, beginning in October and ending in July. \$41 yearly activation fee.

_____ 12 payment plan, withdrawing in August and ending in July. \$41 yearly activation fee.

_____ (D.) I/We **plan to start paying our tuition/fees in monthly payments through FACTS.**

If you do not already have a FACTS account set up you **MUST** do this! Please go to our website at www.seascsw.org and click on the "FACTS" graduation cap at the top right of the home page. You will then need to click on the link to register for FACTS, you can take care of the whole process in a matter of minutes.

*Online sign up for the 2017-18 school year will be available beginning **March 6, 2017**, so please do not wait!*

Your FACTS account must be set up by June 2, 2017 in order to use this payment option for the 2017-18 school year.

_____ **Additional Donation Pledge** in the amount of \$_____
(any additional amount paid above the parishioner rate is tax deductible)

Please apply my donation to the following:

_____ **Tuition Assistance Fund (Sponsor-A-Pioneer)**

_____ **Technology Fund**

_____ **Other:** _____

Statements for pledged donations & the 2017-2018 invoices will be mailed the first week of July 2017

Printed Parent Name: _____

Parent Signature: _____

Date: _____

Office use only:

Sponsorship App & TTT Forms Rec'd: Yes No

Date sent to Parish Office: _____ By: _____

Sponsorship Approved: Yes No