

## St Elizabeth Ann Seton Rebate Program Procedures & Guidelines

1. The SCRIP program will run weekly during the school year as designated by the Rebate Coordinator. During the summer, SCRIP will be available after Masses at St Elizabeth Ann Seton Church as well as a weekday SCRIP Store. You may also order online through [www.ShopWithScrip.com](http://www.ShopWithScrip.com). Any questions about SCRIP should be directed to the Rebate Coordinator, not the parish or school offices.
2. Beginning June 1, 2014, accumulation of the credit each family generates will be tracked for the 2015-16 year. Families receive 50% of their total SCRIP/Parish Reward profit from June 1, 2014 through May 31, 2015 back in a rebate credit. The rebate may be applied to
  - a. Individual family's tuition for St Elizabeth Ann Seton School, Bishop Luers or Bishop Dwenger High Schools, St Joseph School, or accredited college/university. (If the rebate credit exceeds your family's tuition amount due, rebate is applied to school fees then to cafeteria credit)
  - b. Another family's tuition per your confidential request
  - c. Scholarship funds for Bishop Luers, Bishop Dwenger, St Elizabeth Ann Seton School
  - d. St Elizabeth Ann Seton Religious Education fees, Youth Group West Virginia Trip, or the Capital Campaign

A Rebate Programs statement/letter will be distributed at the end of the fiscal year. The statement will be given to each family as well as the designated rebate distribution's coordinator. If you are paying tuition by monthly electronic debits, FACT Tuition or designated tuition company will adjust your monthly payment accordingly.

3. You may select only ONE fund (St Elizabeth Ann Seton School, Bishop Luers, Bishop Dwenger, scholarship fund, Capital Campaign, etc.) to apply your rebate credit. Splitting of rebate credit between multiple accounts is not available
4. Family and friends may contribute to your rebate credit by indicating, with your family name, on the SCRIP order form or Parish Reward Transaction Form. This must be correctly completed on the form(s) at time of purchase.
5. The profit earned for each family account will be confidentially tracked and credited. A confidential statement of your purchases and percentage earned will be distributed twice a year (once in October and again in June) from the Rebate Coordinator. Any discrepancies must be brought to the attention of the Rebate Coordinator within 5 days of receiving statement. Keep in mind that the vendors & percentages listed on the SCRIP order form are subject to change due to holiday and seasonal special promotions as well as changes dictated by the vendor. These changes may not immediately be reflected on the SCRIP order form, but are correctly credited when posted to your rebate account.
6. The Rebate Program is offered to raise funds for St Elizabeth Ann Seton. The 50/50 split enables families to earn 50% of the profit they generate from SCRIP and Parish Reward rebates and St Elizabeth Ann Seton to retain 50% of the profit as a fundraiser.
7. Families earning less than \$20 will not be issued a rebate and funds will be distributed to the general Rebate Program operating fund.
8. Writing a Non-Sufficient Fund (NSF) check will incur a \$25 fee, payable to St Elizabeth SCRIP
9. SCRIP gift cards and certificates are just like cash. St Elizabeth Ann Seton is not responsible for lost or misplaced SCRIP.
10. All families are encouraged to purchase SCRIP. SCRIP is one of our largest fundraisers. Remember, everyone benefits from funds generated by the Rebate Program.
11. A "Delivery Agreement" form (available at registration) must be on file for SCRIP orders to be delivered via child/student.